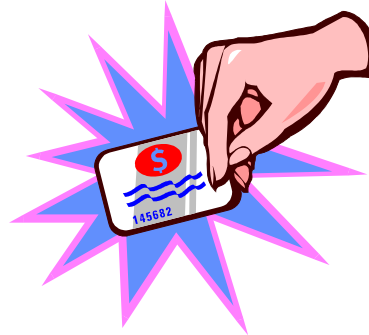




Wright-Patterson AFB

Affirmative Procurement Training for IMPAC Card Holders



Chris Tumbusch, 88 ABW/EM

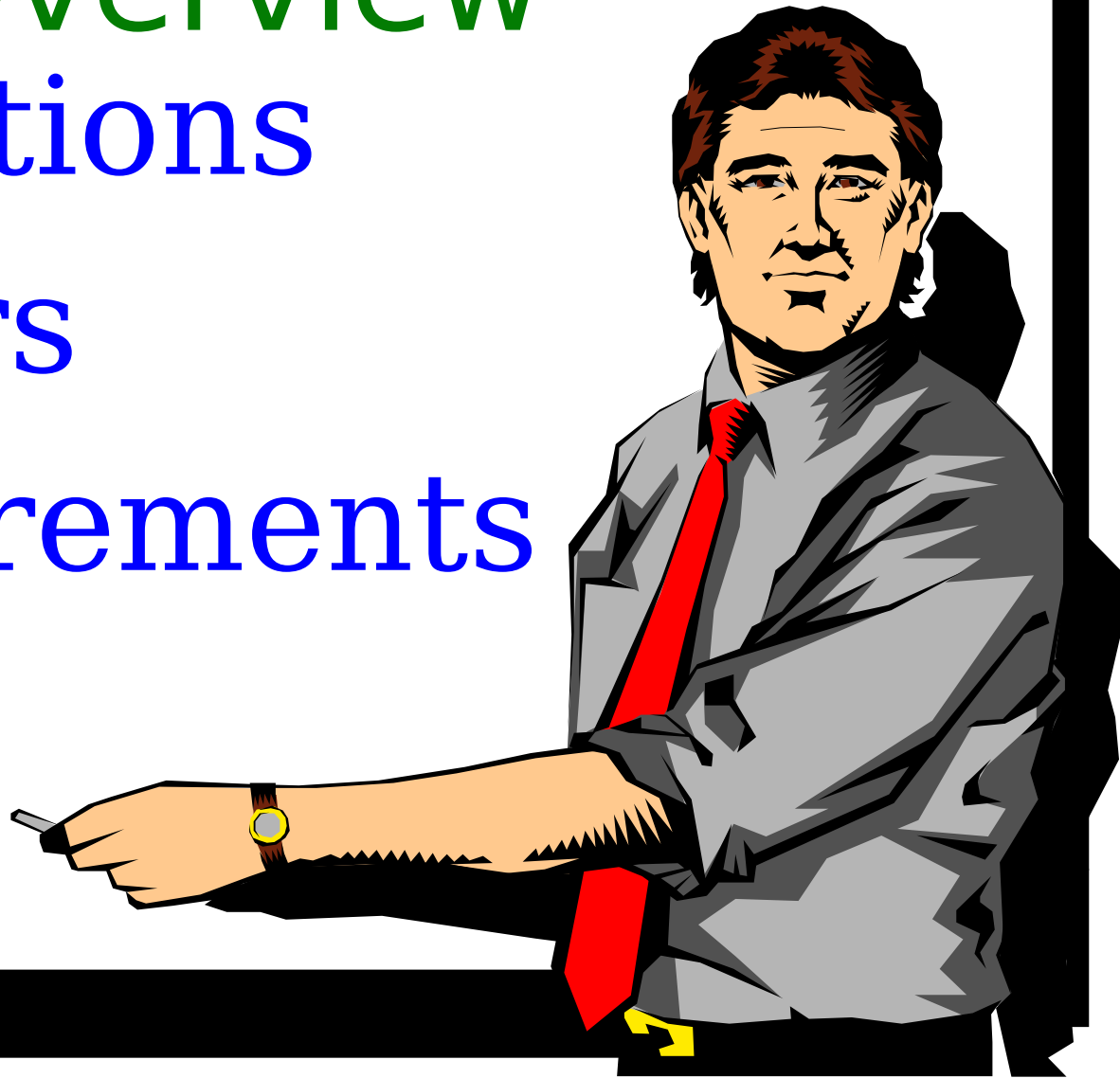
Chris.tumbusch@wpafb.af.mil

Capt Randy Whitecotton, AFIT/CEV

randy.whitecotton@afit.af.mil

Overview

- Definitions
- Drivers
- Requirements





Affirmative Procurement-- What Is It???

The purchase and use of materials containing recycled content in the greatest amount practical, given resource constraints and performance requirements.

The process of purchasing environmentally preferable products, especially products manufactured from recycled and reclaimed materials



Environmentally Preferable Purchasing (EPP)

An EPA program to enhance purchase of products with positive environmental attributes

“Environmental attributes” include things like:

- Recycled content
 - Made from renewable resources
 - Energy or water efficient

-- Less toxic, lower emissions



Comparing APP and EPP

Affirmative Procurement Program

- Recycled content only
- EPA lists specific products in the CPG
- Legally required
- Supported by EPA's RMAN recommendations

This is where we've been

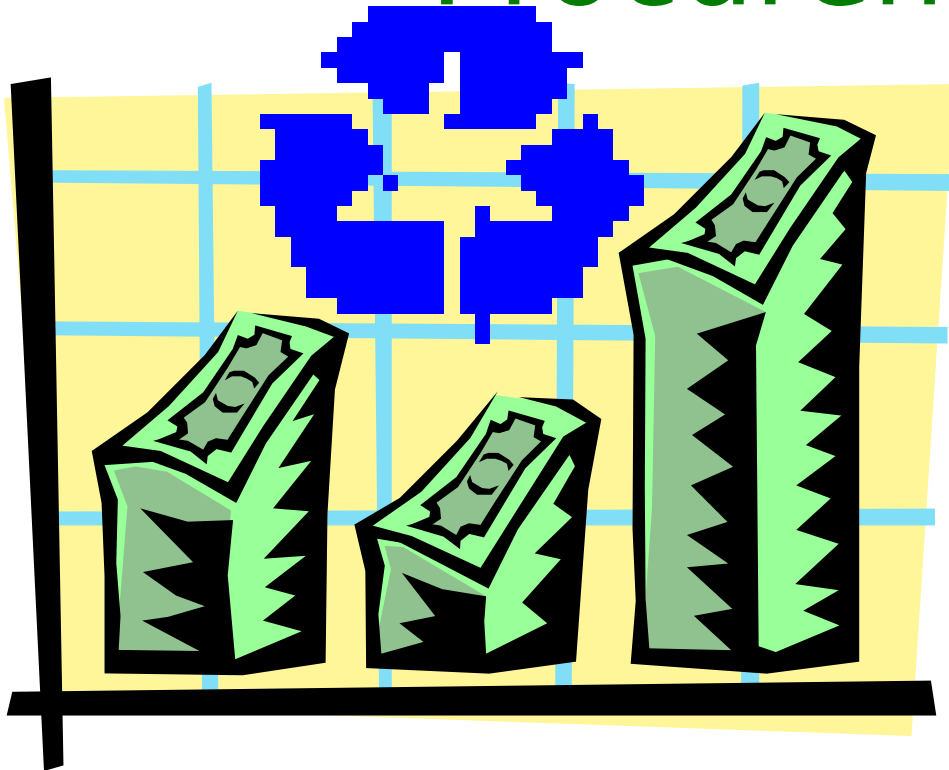
Environmentally Preferable Purchasing

- Multiple attributes
- No specific lists (except for biobased products)
- No legal hammer (except for CPG items)
- Supported by EPA's "EPP Final Guidance," 8/99

This is where we're going



Why Affirmative Procurement?



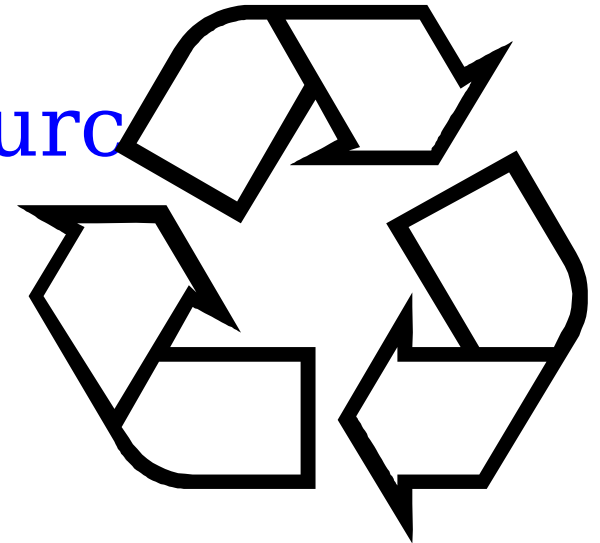
The Federal government spends about \$200 Billion every year - and has put this buying power behind the country's recycling programs

As stewards of federal dollars, we are obligated to purchase designated items containing recycled materials



Why Do It??

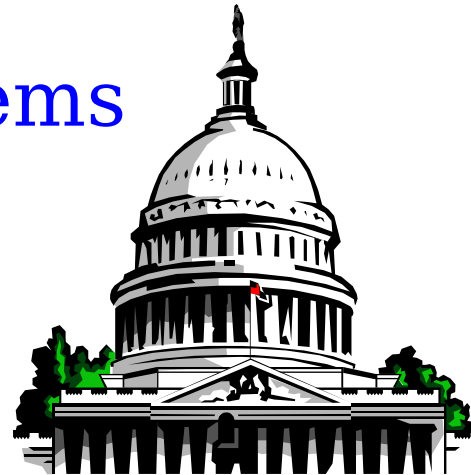
- Stewards of the Environment
- Develop market for recycled material
- Save money and resources
- National goals





Why Do It??

- RCRA 6002 - 40 CFR 247 - requires purchase of recycled content products at Federal facilities.
- Each procuring agency purchasing EPA designated items must establish an Affirmative Procurement Program (APP).





EO 13101 - Greening the Government Through Waste Prevention, Recycling, and Federal Acquisition (14 Sep 98)



- Implement APP within 90 days of EO 13101 signing date
- 100% of purchases of all EPA guideline items will meet or exceed minimum recycled content unless written justification of exemption is provided (1 year to incorporate future, additional items as they are added)





Air Force Instruction 32-7080

- MAJCOM's establish affirmative procurement programs (installations implement)
- EPA guideline "recommended" minimum content are "required" in the AF
- GOAL: 100% of guideline items purchased will meet minimum content standards
- Local purchase items shall have a written determination if it is decided not to procure EPA designated items

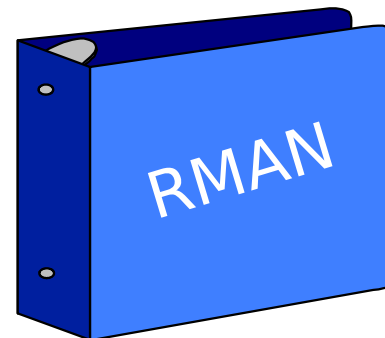
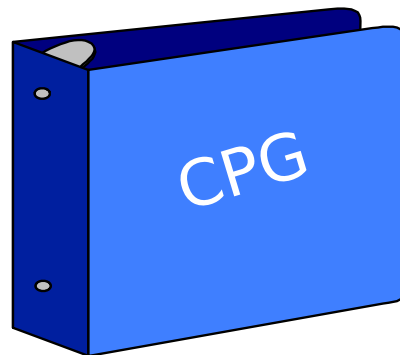


What are the Comprehensive Procurement Guidelines (CPGs)



and Recovered Materials Advisory Notices (RMANs)?

- CPGs designate the products that must contain recovered material
- RMANs provide recycled-content recommendations and guidance on buying recycled-content products

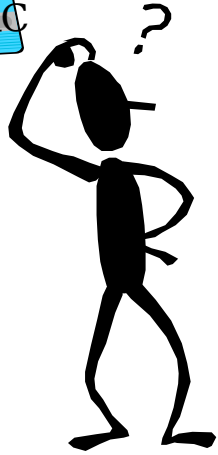


Affirmative Procurement



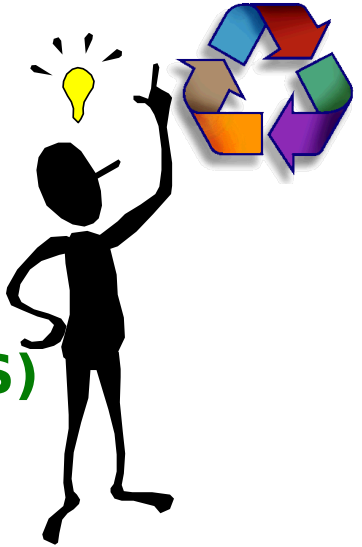
Team Composition

- Civil Engineer, Environmental Flight
- Civil Engineer, Engineering Flight
- Civil Engineer, Operations Flight
- Supply
- Contracting
- Vehicle Maintenance
- Public Affairs
- Government purchase (IMPAC) card holders



What Can We Buy?

(EPA DESIGNATED ITEM CATEGORIES)



- **Construction Products**
- **Landscaping Products**
- **Non-Paper Office Products**
- **Paper and Paper Products**
- **Park and Rec. Products**
- **Transportation Products**
- **Vehicular Products**
- **Misc. Products**



Applicability

- All Federal Agencies
 - All AF Installations CONUS and overseas
- All EPA Guideline Items that DoD purchases \$10,000 or more worth in a fiscal year (whether or not appropriated funds are used)



What About the Mandated Sources of Supply?

- First define your product needs; for example, **folders made with recycled content paper**
- Second, go to your mandatory sources
- If they don't supply the item, let them know you require recycled content!
- Check with them often to see if they supply the





How Will Purchases of EPA-Designated Items be Monitored?



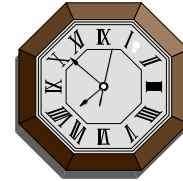
- EPA RCRA Inspections
- EPA Facility Questionnaires
- Reporting of Purchases
- ECAMP Findings
- IG Inspections



Conditions for exemption (Local Purchases)



Not available within reasonable
time



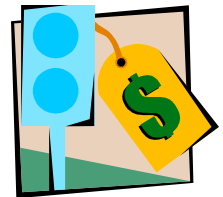
Availability



Performance

Fail to meet performance standards
in specs or other reasonable
performance standards

Not available at a reasonable
price (unreasonable price = when
cost of recycled content product
exceeds price of non-recycled
content product)



Price

Competition-Not required to



More on conditions for exemption from EPA content requirements

Must provide **written determination**

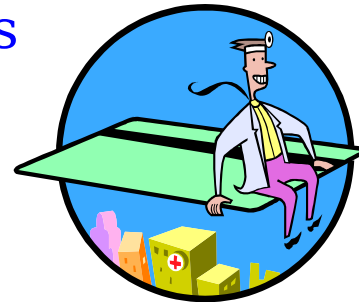
- **Approved by General Officer or SES** of requiring activity or **Commander** (typically SQDN/CC) of the activity for those without a General Officer or SES.
- **Include with purchase request** and maintain in contract file
- **Maintained** by requiring activity for IMPAC purchases
 - Note: Written determination not required when purchase is under micropurchase threshold



What Should You Do?



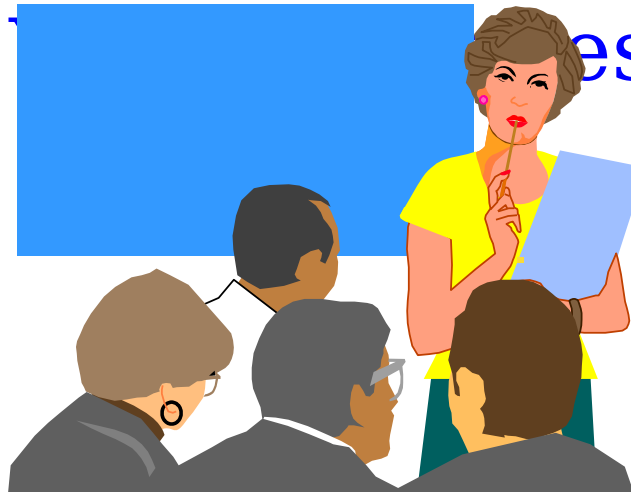
- Keep the list of CPG items handy – refer to it when making purchases
- Maximize your purchases of recycled-content items by
 - Searching for recycled-content products in catalogs and online sources
 - Requesting recycled-content items from your vendors
- Document noncompliant purchases (those not meeting recycled-content requirements) over \$2,500 (for reasons of price, performance, or availability)





What Else Should You Do?

- Await guidance for tracking and reporting
 - Currently no requirement for credit card purchases to be tracked
- Document Business Training!

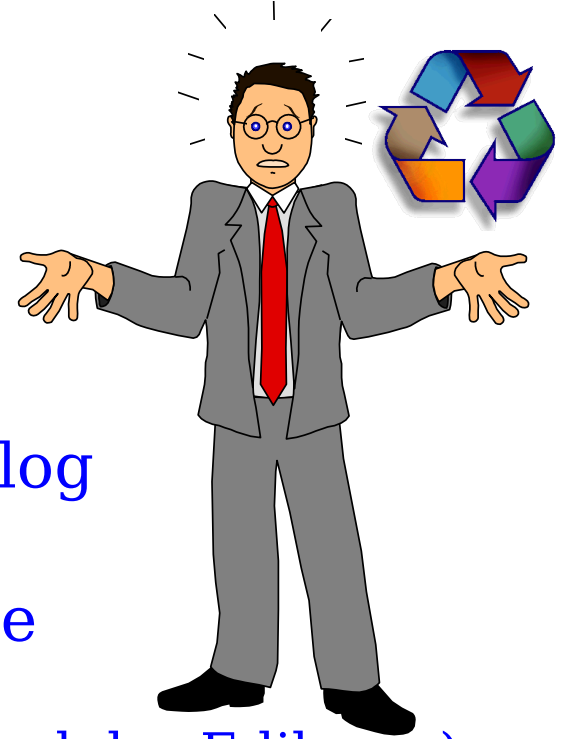




Where do we find this

stuff??

- DLA Environmental Products Catalog
 - www.dscr.dla.mil
- GSA Environmental Products Guide
 - www.fss.gsa.gov/environmental.html
 - <http://pub.fss.gsa.gov/schedules/> (Schedules E-library)
- EPA's Comprehensive Procurement Guidelines
 - www.epa.gov/cpg/products.htm
 - <http://www.epa.gov/cpg/factsheets.htm>
 - 1-800-424-9346
- AARCC Biobased Products "Source Book"
 - <http://www.usda.gov/aarc/aarcsrbk.html>





Where do we find this stuff??



- Federal Acquisition Regulation (FAR) online
 - <http://www.arnet.gov/far>
- Federal purchasing website:
<http://greenorder.com>
- EPA's Environmentally Preferable Purchasing Program
 - Success stories, pilot project information, and "Final EPP Guidance" document
 - <http://www.epa.gov/opptintr/epp>

A much more complete list of technical references is



Summary

- Affirmative Procurement is a vital component of the Recycling Program
- Affirmative Procurement is required by law, executive order, and AFI
- Product information is readily available
- Close the loop

